



# ARYA College of Engineering (ACE)

(Affiliated to RTU | Approved by AICTE, New Delhi)

• SP-40, RIICO Industrial Area, Delhi Road,  
Kukas, Jaipur-302028 | Tel. Ph. 0141-2820700

• www.aryainstitutejpr.com  
• Toll Free: 1800 102 1044

Ref: No: ACE/SGRC/2023-24

Date: 11-May-2024

## MEETING NOTICE

This is to inform that a meeting of the Student Grievance Redressal Committee is scheduled on 13.05.2024. All the committee members are requested to attend the meeting at 11.15 A.M. in Boardroom (ACE). The cell shall ensure smooth conduction of all Grievance and monitors on it.

The agenda of the meeting is as follows:

### **Agenda 1:**

Review on the previous grievance registered by the students.

### **Agenda 2:**

Student Grievance Redressal regarding delay in classes of 2<sup>nd</sup> & 3rd year B.Tech students due to college bus not being on time and bus requiring service.

### **Agenda 3:**

Student Grievance Redressal about the quality of food in hostel mess from hostellers.

### **Agenda 4:**

To review the Grievance received by students for Re-midterm Exams.

Kindly attend the meeting as per the scheduled time

**Dr Anupama Choudhary**

**(Convenor)**

Copy to:

1. IQAC
2. All Committee Member
3. All HOD's





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Date: 14-May-2024

## Minutes of Student Grievance Redressal Committee HELD ON 13/5/2024 AT 11:15 AM

The following members were present:

1. Dr. Himanshu Arora – Chairperson
2. Dr. Anupama Choudhary- Convenor
3. Mr. Pawan Sen- Member
4. Ms. Shilpi Mishra- Member
5. Mr. Kshitiz Agarwal- Member
6. Mr. Kapil Karadia- Member
7. Ms. Priyanka Ladhha- Member
8. Ms. Vinita Jain- Member
9. Mr. Suresh Kumar Sharma
10. Mr. Amit Arya- Member

### Member Absent:

1. Divyanshi Yadav- Member

Dr Anupama Choudhary convener started meeting with a welcome note:

### Agenda 1: To confirm the minutes of the last meeting.

All members have accepted & understood about the points of Grievance as discussed in earlier meeting and have a mutual approval on that.

### Agenda 2: To review the Grievance received by students for college bus

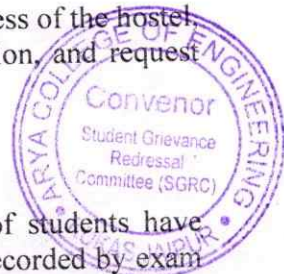
To prevent delays caused by the college bus and to ensure that the second- and third-year students reach the college on time, the transport supervisor will be asked to ensure that the college bus arrives on time.

### Agenda 3: To review the Grievance received by students for hostel facilities

The hostel committee is recommended to pay attention to the quality of the food in the mess of the hostel, request more frequent cleaning of water coolers as there is a fear of water contamination, and request more frequent cleaning of hostel rooms and maintenance of centralized cooling.

### Agenda 4: To review the Grievance received by students for Re-midterm Exams

Examination controller Ms. Shilpi Mishra informed committee members that some of students have applied Grievance related to back up test/ re-midterm exam which has been separately recorded by exam Committee. Also, she has presented all applications in front of committee which are also attached here. Committee members took this seriously and in the welfare of student's result those students were allowed







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to attempt back up test on a scheduled date given by exam Committee.

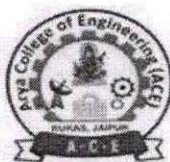
The meeting ended with a vote of thanks to the chair.

  
Dr Anupama Choudhary  
(Convenor)

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## Student Grievance Redressal Committee Attendance Sheet Meeting held on 13/05/2024

S. No.	Name of Member	Role	Signature
1	Dr. Himanshu Arora	Chairperson	
2	Dr. Anupama Choudhary	Convenor	
3	Mr. Pawan Sen	Member	
4	Ms. Shilpi Mishra	Member	
5	Mr. Kshitiz Agarwal	Member	
6	Mr. Kapil Karadia	Member	
7	Ms. Priyanka Ladhha	Member	
8	Ms. Vinita Jain	Member	
9	Mr. Suresh Kumar Sharma	Member (non-teaching staff)	
10	Mr. Amit Arya	Member (non-teaching staff)	
11	Divyanshi Yadav	Member-Special Invitee	ABSENT

